Dear Sir or Medam

I am offering my service for the job in your company.

Thanks Regards

Tania Siddiqui

Tania Siddiqui
MBA Graduate

I am honest, talented, hardworking and creative personality has business mind and quick learner finding great opportunities where I can be suited.

taniasiddiqui2013@gmail.com
03308118674
Gulistane johar block 14,Karachi, Pakistan
linkedin.com/in/tania-siddiqui-052915136

EDUCATION

MBA
ShahAbdulLatifUniversity
01/2014 – 12/2018
2.58
Courses
- Finance

BSC
Govt.Girls Degree College
2007 – 2009
60%
Courses
- Science

Intermediate
Govt. Girls Degree college
2004 – 2006
70%
Courses
- Pre medical

Matric
Govt.Girls High School
2002 – 2004
72%
Courses
- Science

WORK EXPERIENCE

SocialstudyandScienceteacher
Smart School Campus
01/2018 – 05/2018

Lab assistant and Computer teacher
Indus Public School
01/2011 – 08/2012

SKILLS

Communication Skill | Technical skill | Presentation skill | Ms Office | Project Skills | Customer Service skill | Problem solving skill | Business tools skill

PERSONAL PROJECTS

MBA Final Thesis, Business plan, Research Proposal, Marketing Plan, Case study, Survey, Report Writing, Business Letter
- Good remarks from Teacher

CERTIFICATES

DIT (2008 – 2009)
Diploma in Information Technology

Hardware and trouble shooting (2011 – 2012)
Learn about all computer parts and diagnose problem

English Language course (2006 – 2007)
Prime English INN

LANGUAGE

English
Full Professional Proficiency
Sindhi
Full Professional Proficiency
Urdu
Full Professional Proficiency

INTERESTS

Sports, News, Teaching, studying, operating computer, Drawing